

Australasian Association of Bioethics and Health Law (AABHL) Policy on Supporting Stream and Other Activities

1. Preamble and Scope

AABHL encourages and promotes educational initiatives in ethics and health law, as well as other activities that can benefit members and build the AABHL community. These may include initiatives run by Streams (“Stream Activities”) within AABHL or run independently by individual or institutional members of AABHL (“Member Activities”) or outside AABHL (“External Activities”). AABHL welcomes submissions for support for such initiatives and feels that it is important that AABHL provide whatever support it can.

AABHL also provides seed funding and other forms of support for annual conferences.

Types of support offered by AABHL

AABHL support may include:

- Advertising an activity through email to AABHL members
- Promotion of an activity on the AABHL website
- Indicating AABHL support for an activity through co-badging of the event
- Administrative support for an activity (e.g. participant registration, processing registration fees etc.)
- Seed or full funding

2. Decision-making processes and principles

Provided the organisation has sufficient funds to support activities, there will be calls for funding approximately once every 6 months, with one call approximately 3 months before the annual conference, aimed to support events linked to the conference. The Executive will allocate a set amount of total funding for submissions (this will be discretionary and based on the organisation’s current and predicted financial position).

Each call will be in two phases: 1) allocating funding for Stream Activities and 2) (if any funds left over) allocating funding for Member Activities and External Activities. Applications can also be submitted outside the formal calls for funding.

Decisions about funding will be made by:

*Australasian Association of Bioethics and Health Law
Policy on Supporting Stream and Other Activities
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- The Executive for Stream Activities and Member/External Activities up to \$1000
- The full Committee for
 - Member Activities and External Activities >\$1000
 - any other activities where there is disagreement among the Executive as to whether funding should be provided

AABHL will consider all requests according to the following criteria:

- Consistency with AABHL's aims and objectives
- Educational or other value
- Benefit to AABHL members
- Benefit to AABHL as an organisation (e.g. publicity, community-building)
- Value for time investment/money (where funding or in-kind support is being requested)
- Consideration given to diversity and inclusion (where relevant)
- Consistency with the AABHL Constitution and other policies

3. Financial considerations

For Stream Activities, AABHL will bear the associated costs. If any profit could be generated by the event, this will go to AABHL.

Where AABHL provides financial support for Member Activities and for External Activities, this will be done so according to the following principles:

- Funding is provided on a cost-recovery model.
- If any profit could be generated by the event, it will be shared by the event organiser and AABHL as agreed in a Memorandum of Understanding.
- Liability for financial loss will be borne by the event organiser.

4. Other relevant policies

Event organisers will need to adhere to AABHL's other policies and processes which can be found on our website (aabhl.org), including:

- **Conflict of Interest Policy**
- **Sponsorship Policy** (if the event is being co-sponsored by other organisations)

- **Position on political statements** (Note, according to its Constitution, AABHL does not make political statements. Events can address socio-political issues, but they must be open to people with different perspectives and not aimed at generating a consensus position. If people wish to generate a political statement, this must be organised separately and not using AABHL funds or in-kind support).

5. Application process

Applicants should provide a 1-2 page application with the information listed in Appendix 1.

6. Policy review

This Policy shall be reviewed every three years by the AABHL Committee to ensure its effectiveness and relevance. Amendments may be made as necessary to reflect changes in AABHL's operations or regulatory requirements.

7. Contacts

For questions about this policy, contact secretary@aabhl.org

Appendix 1

Information required to apply for AABHL support

Activity Name	
Activity start date (Confirmed or approximate)	
Activity finish date (Confirmed or approximate)	
Activity lead	
Others involved in organisation	
Is the activity part of an AABHL stream? If so, which one?	
Purpose of activity	
Benefits to AABHL (members and/or organisation)	
Background (e.g. is this a new or repeat event)	
Target audience	
Format	
Support requested from AABHL (if this is financial, please provide a breakdown of costs)	
Could this activity event generate a profit? If so, and the event is not part of AABHL Stream or conference (in which case profits will go to AABHL), are the organisers willing to enter into a MIA with AABHL for profit sharing?	
Do the organisers have any relevant interests or conflicts of interest? If so, describe and explain how its management is in line with AABHL policy	
Is there any other sponsorship? If so, describe and explain how it is in line with AABHL policy	
For External Activities, are you open to combining the event with other AABHL or AABHL-supported events?	

MIA for profit share if relevant (for Member Activities and External Activities)

<p>AABHL agrees to:</p> <p>Event Organiser (name) agrees to:</p> <p>[Details]</p>

Endorsement

AABHL Executive

Signature:
Print Name:
Position:
Date:

Witness 1

Signature:
Print Name:
Date:

and

Event Organiser

Signature:
Print Name:
Date:

Witness 2

Signature:
Print Name:
Date: